



MEETING MINUTES

Culture and Arts Commission September 19, 2019

1. **CALL TO ORDER/ROLL CALL:** **Vice-Chair Rohlfs** called the meeting of the Culture and Arts Commission to order at 6:32 p.m. Commissioners Present: Vice Chair Melissa Rohlfs, Jeanne George (arrived late), Pamela Madden, Janet Monaghan, Judith Puccini, and Melodie Tobin. Excused Absence: Chair Pamela Gamble. Staff Present: Joanne Magrini and Tim Wallace.
2. **PLEDGE OF ALLEGIANCE:** **Vice-Chair Rohlfs** led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** **MSC Madden/Puccini.** Accepted 5-0-2.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:** None.
8. **NEW BUSINESS:**
 - a. Re-consideration of Locations for Phase Two of Traffic Signal Controller Boxes – **Superintendent Wallace** stated that the City owned boxes would be wrapped next Wednesday. Discussion about the remaining three boxes in phase two, two are State owned and one is City owned. Recommendation to wrap only City owned boxes. Two different City owned boxes suggested. **MSC Tobin/Madden.** Accepted 6-0-1.
 - b. Shakespeare in the Park Marketing Plan – Discussion about how event will be advertised.
 - c. Content for 2018/19 Annual Report to City Council – Review of presentation. Commissioner Tobin will present.
9. **ITEMS FROM COMMISSION MEMBER:**
10. **ITEMS FROM STAFF:**
 - a. Movies in the Park Update (Oral) – **Superintendent Wallace** reviewed attendance for the first two movies. He stated that the attendees appreciate the popcorn. Discussion about recycling bins and lighting.

- b. Community Services Events (Oral) – **Director Magrini** announced that there are two more Concerts in the Park and Movies in the Park and the Family Overnight on September 27th. **Superintendent Wallace** announced the book sale at the library on Saturday, October 5th.
 - c. Moment of Silence in Remembrance of Bardi Rosman Koodrin
11. **ADJOURNMENT:** With no other business to be conducted, **Vice-Chair Rohlfs** adjourned the meeting at 7:28 p.m.